

CONSTITUTION

of the

SUFFOLK COUNTY WRESTLING COACHES ASSOCIATION

Revised 8/10/2010

Article I – NAME

The name of this organization shall be the **Suffolk County Wrestling Coaches Association**. It shall also be known at the **SCWCA**.

Article II – PURPOSE

Section 1 – The purpose of the organization is to promote, establish, maintain and implement the highest standards of integrity, honesty and efficiency in the administration, policies and scope of wrestling, according to the New York State Public High School Athletic Association (NYSPHSAA), by members of the Suffolk County Wrestling Coaches Association (SCWCA).

Section 2 – Any act which is in violation of the purpose of this organization will be reviewed by an ethics committee. Any person who has knowledge that the purpose of this constitution is being violated may request the ethics committee to review the facts.

a. The ethics committee shall be composed of league chairmen and the executive board. No member(s) personally involved in such action shall be a member of this committee.

b. Only the ethics committee, after hearing the facts of the case, may recommend a course of action. That course of action can be any of the following:

(1) Verbal reprimand

(2) Written notification to the offending wrestler, coach, athletic director and/or administrator

(3) Request action from the Section XI Athletic Council

(4) Determine a person is a member not in good standing

(5) Expulsion of a member

c. The individual charged has the right to a defense.

d. The recommended course of action must be voted on and passed by a 2/3 vote of the SCWCA before any action shall be taken.

Article III – GOVERNING BODY

Section 1 – Officers

a. The officers shall consist of a President, Vice-President, Secretary, and Treasurer, to be elected at the election meeting and to hold office for a term of two years (consecutive).

b. Elected officers shall assume their duties upon completion of the elections at the election meeting.

c. In the event of an office vacancy occurring, the association membership shall elect an officer at the next regularly scheduled meeting, and the elected officer shall serve for the remainder of the term.

Section 2 – Executive Committee

a. The Executive Committee shall consist of the officers and the Past-President.

b. They shall have the power between meetings of the membership to:

(1) Exercise any duties specifically delegated to them by this constitution.

(2) Act on any matter which may arise in the interim, subject to the approval of a simple majority at the next regularly scheduled meeting.

(3) Assist, counsel and guide the Section XI Chairman of Wrestling in carrying out his expected duties.

Section 3 – Duties of the Officers

a. The President shall preside over all regular, special and Executive Committee meetings. He is a member ex-officio of all committees. He shall enforce the constitution of this organization.

b. In the absence of the President, the Vice-President shall assume the duties of the President. He shall assist the President in the performance of his duties.

c. It shall be the duty of the Secretary to:

(1) Keep and maintain the records of all business transacted at regular and special meetings and at Executive Committee meetings.

(2) Take minutes of all meetings and distribute copies to all members of the organization.

(3) Record attendance at every meeting.

(4) Correspond with organizations or individuals as deemed necessary by the executive committee or the majority of the membership.

d. It shall be the duty of the Treasurer to:

(1) Receive and disburse association funds, including dues, and keep an accurate, up to date account of all such transactions.

(2) Present an up to date accounting of the SCWCA funds at each meeting.

(3) Collect and disburse any and all revenues related to SCWCA merchandise and scholarships.

Section 4 – Election of the Officers

a. Nominations – At the meeting prior to the election meeting, the President shall appoint a nominating committee to select a staff of officers to hold office for the next two years.

b. This nominating committee shall consist of League Chairmen. No member of the nominating committee shall be a present officer. If this condition exists, an alternate from that particular league shall be appointed by the President.

c. Open nominations made from the floor at the election meeting shall also be accepted, but, must be seconded by another member.

Article IV – MEMBERSHIP

Section 1 – The membership shall consist of all active wrestling coaches and assistants of Section XI member schools, schools competing in Section XI wrestling leagues and honorary members as so voted by the organization.

Section 2 – Individuals who once coached a Section XI school may apply to become “Honorary Members” of the SCWCA. Their approval will be by a majority of the membership. Honorary members are non-voting members but can serve as officers of the organization.

Section 3 – Members rights and privileges shall be extended to all wrestling coaches and assistants upon payment of dues for the year.

Section 4 – Any member not abiding by any part of this constitution shall be considered a member not in good standing.

Section 5 – Expulsion of members. No member shall be expelled without:

a. Cause of action written and sent to him at least one (1) week in advance of any such action.

b. The opportunity to defend and clarify his position before and in the presence of the voting membership, before such action is taken.

c. A two-thirds (2/3) vote of the quorum necessary to conduct business

Section 6 – Dues

a. All members, except honorary members, shall pay the dues set and approved by the organization prior to January 1 of the wrestling season. If payment is received on January 1st or later of that wrestling season there will be an additional fee as established by the organization.

b. Elected officers, with the exception of past-president, are exempt from paying dues for the year they are in office.

c. All dues shall become property of the organization.

d. Dues shall be payable at the first meeting of the year.

e. Dues shall also be payable at subsequent meeting for those members absent or delinquent.

f. Any school that has not paid their dues by January 1 of the wrestling season shall lose their voting privileges until such time the dues are paid.

g. Schools that are delinquent in paying dues jeopardize the SCWCA awards the athletes from that school may receive.

Article V – BYLAWS AND ORDER OF BUSINESS

Section 1 – Meetings of this organization shall be governed by Roberts Rules of Order and conducted in an orderly and serious fashion.

Section 2 – The following order of business shall prevail at all regular meetings of this organization unless altered or suspended by two-thirds (2/3) majority vote of the members in good standing.

- a. Calling the meeting to order.
- b. Attendance taken by signing sheet, and/or roll call of members.
- c. Revision and/or approval of the minutes of the previous meeting.
- d. Corresponding Secretary-Treasurer's report, including bills payable and paid, and an up to date financial statement.
- e. Section XI Wrestling Chairman's report.
- f. Committee reports.
- g. Unfinished business.
- h. New business.
- i. Adjournment

Section 3 – Experimental programs and deviations from the rule must be acted upon no later than the meeting prior to League Seeding Meetings. No experimental program shall last longer than three years.

Section 4 – There shall be a minimum of four (4) regularly scheduled meeting per school year. These meeting will be:

- a. October pre-season organization meeting, prior to the start of practice.
- b. A rules interpretation meeting, as scheduled by Section XI, before the first regularly scheduled meet of the season.
- c. Monthly meetings in December, January and February.
- d. A league tournament seeding meeting to be held during the week of, and prior to, the league tournaments.
- e. A Section XI Tournament seeding meeting after all league tournaments are concluded, but prior to the Section XI Tournament.
- f. A monthly meeting in March dedicated to determining award recipients.
- g. A monthly meeting in June, which will function as a scheduling meeting for non-league meets and tournaments. This meeting will also be designated as the Election Meeting every second year, when terms for office terminate.

Section 5 – Voting – On all association business, one vote per school shall be allowed.

Section 6 – Quorum – A quorum to transact association business at any regularly scheduled or special meeting, shall consist of one-half (1/2) the voting schools.

Article VI – AMENDING THE CONSTITUTION

The constitution can be amended at any regular or special meeting by a two-thirds (2/3) vote of the member schools, providing that notification of the proposed amendment has been sent to each member at least one (1) week in advance of the date of the meeting. (The privilege of voting by mail shall be extended to all active members.)